

Quick Start Guide to Natural Readers

Office of Accessibility Resources

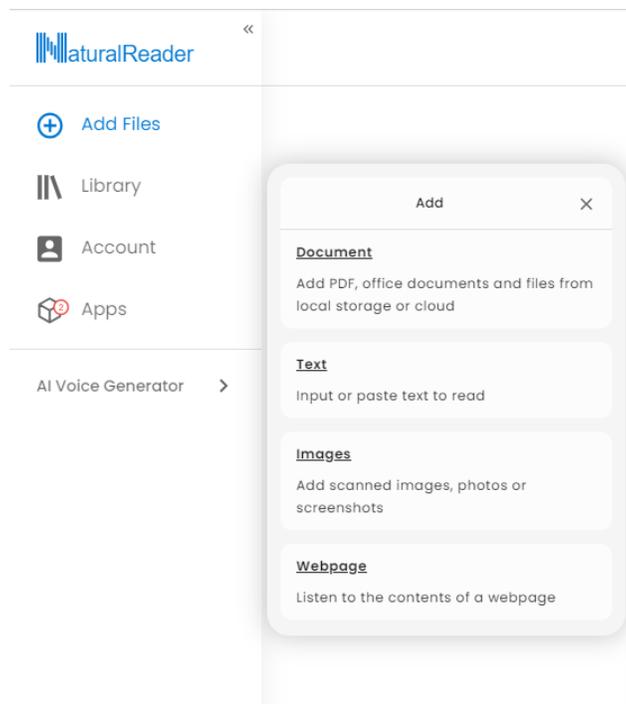
Introduction:

Natural Readers is a program that can be used as a downloaded software on a PC or Mac, as a phone app, Chrome extension, or simply as a website. This guide will show users how to use the Natural Readers website or computer software.

Students with approved accommodations for audio formats of text can receive free access to a Natural Reader Plus plan through Accessibility Resources. These students should ensure that they sign up for Natural Readers using their CC email for full access.

Adding Content or Documents:

To get started with Natural Readers click “Add Files.” In most cases you’ll want to use the “Document” option, allowing you to upload PDFs, Word Documents, EPUBs and other files types. You do, however, also have the option to copy and paste text, website URLs or to upload images to Natural Readers.

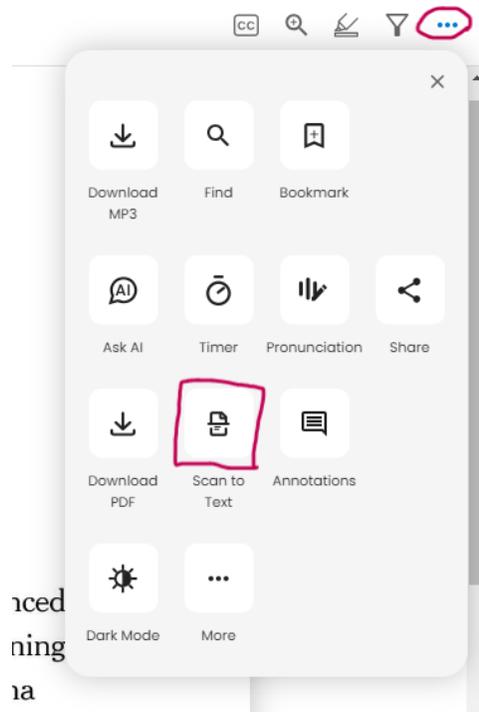


Any documents you upload will then be stored in “Library” where you can access them for future use.

Converting to OCR

OCR or “Optical Character Recognition” mean that a document is text-based and a text to speech reader like Natural Reader is able to recognize individual letters. If the document you’ve uploaded is *not* an OCR file, Natural Reader will typically automatically prompt you to convert it. However, if you have a document that Natural Reader won’t play or a document for which the audio is gibberish or inaccurate, you may need to convert the file to OCR.

To do so, click the three dots in the right-hand corner for more options, then select “Scan to Text” Select the pages you’d like to convert and then click “convert now.”



Customize Your Listening Experience

Using the toolbar at the top of your screen, you can customize the voice and speed of your audio. Click on the face on the left to select from dozens of voice options, and adjust the reading speed by clicking the numbers on the right (shown here as 1.25x).



AI Filter Options

Natural Reader also has a number of other customization features. Select the funnel icon to use their AI filters. These filters will allow you to select whether URLs, margins, brackets and parentheses, footnotes, and more are read or skipped

